

Documents Needed

- Three canceled rent checks
- Bank statement
- W2 forms for last 2 years
- Three recent pay stubs
- Letter from employment
- 40 Times the Monthly rent
- Picture ID

Heights Realty Advisors LLC.

1 APPLYING (OR LOOKING) FOR : Apartment Building House Commercial

Address or area interested in: _____ Size: _____

Desired moving date: _____ Budget for housing: \$ _____

Is it for: Myself Couple Share Family Other

Do you have any pet(s): Yes No Do you have a co-signer / guarantor: Yes No

2 INFORMATION ABOUT YOU

First name: _____ Last name: _____

Home phone #: _____ Email: _____ Cell phone #: _____

Social security #: _____ DOB: _____

Driver's license: _____ State of issue: _____

In case of emergency, notify: _____

Relationship: _____ Address: _____ Phone #: _____

3 CURRENT ADDRESS:

ZIP code: _____ State: _____ Apt#: _____

Phone #: _____ Monthly rent: \$ _____ Length of stay _____

Landlord's name: _____ Landlord's phone #: _____

4 PREVIOUS ADDRESS:

ZIP code: _____ State: _____ Apt#: _____

Phone #: _____ Monthly rent: \$ _____ Length of stay _____

Landlord's name: _____ Landlord's phone #: _____

5 CURRENT EMPLOYER

Business' nature: _____ Position held: _____ Length: _____

Business' address: _____ Phone #: _____

Business' ref. (Dept. head): _____ Phone #: _____

Yearly Income: _____ Additional source of income: _____

If self-employed, please specify person(s) able to verify the above information:

6 OTHER(S)' SHARING THE APARTMENT INFORMATION(S)

Name(s): _____ Relationship(s): _____

I hereby authorize verification of all above information by Heights Realty Advisors LLC: my credit history, my rental history and employment history for a \$50.00 fee. I understand that there will be no fee unless I am relocated by Heights Realty Advisors LLC. If I am, I agree to pay Heights Realty Advisors LLC: a fee corresponding to 12% of the yearly rent.

Signature _____ Date _____